Job Title: Staff Nurse

Reports To: Nurse Manager

Job Purpose: To provide medical information and services provided by the OT.

Program Responsibilities:

1. Adhere to the 15 Step Focus Process
2. Provide quality and consistent care
3. Run pregnancy tests as needed
4. Take a basic health history and give information according to the nursing script
5. Close out the patient at the end of the appointment, giving information and providing a copy of the verification of pregnancy and the personalized solutions assessment.
6. Work together with the advocate and sonographer to determine according to the patient process what the next step for the patient will be
7. Perform additional duties as requested

Personnel Responsibilities: None, unless assigned by Nurse Manager

Fiscal Responsibilities: None, unless assigned by Nurse Manager

Community Responsibilities

1. Attend community events at request of Executive Director

Other Responsibilities:

1. Attend mandatory medical staff meetings
2. Attend All-Staff events as requested
3. Assist at Fund-raising events as requested

Qualifications:

1. Meet the requirements located on the Assure Women's Center application
2. Maintain RN license
3. Fulfil training in the nursing procedures of the Center